



Northam Neighbourhood Plan Steering Group Meeting
Monday 4 June 2018, 7pm

Present

Cllr Chris Leather (Chair), Graham Ash, Phil Hodson (PHo), Josie Gosbee, Rev. Derek Arnold, Cllr Peter Hames (PHa), Roger Levick, Cllr Ken Davies, Cllr Hugh Brading, Peter Sawyer, Jane Mills (Town Clerk), Cllr Nick Laws, Maria Bailey, Jo Johnson

1. Welcome

The Chair welcomed all to the meeting.

2. Apologies

Angie Whitaker

Resignation

Peter Jeffrey resigned from the Steering Group due to personal reasons. He was thanked for his contribution to the process.

3. Minutes

The minutes were agreed as a true and accurate record, apart from the paragraph concerning the Terms of Reference for the sub-groups. A Terms of Reference exists for the Steering Group, and the sub-groups are discussion groups feeding into the Steering Group. The sub-groups will work with the agreed objectives that arose from the results of the questionnaire.

4. Sub Groups and Initial Thoughts

The Chair reminded those present of the agreed group areas and the people allocated to each. RL was happy to be a part of the Tourism, Business and Infrastructure group, but would rather not take the Lead. It was agreed that Cllr Laws would take this role.

- Housing and Development: Cllr Chris Leather (LEAD), Cllr Ken Davies, Graham Ash
- Green Spaces and Heritage: Cllr Peter Hames (LEAD), Rev Derek Arnold, Angie Whittaker (or other Appledore rep), Nick Arnold
- Tourism, Business and Infrastructure: Cllr Nick Laws (LEAD), Phil Hodgson, Pete Sawyer, Josie Gosbee (or other Appledore rep), Roger Levick

After discussion, it was agreed that there should be an electronic library for all to access rather than printing multiples of very large documents. JJ agreed to work with JM on this. MB agreed to put together a list of available documents for circulation to all members (APPX 1) and examples of successful Neighbourhood Plans to be added to the electronic library.

It was confirmed that timescales have shifted and as such, the plan should be near completion by mid 2019. Consideration needs to be given to timings of future public meetings and drawing down funding.

It was agreed that rather than the NNP Steering Group advertise for potential construction sites at this stage, they would wait for sites to come forward as the Plan progresses.

MB reminded the focus groups that they should work with the objectives that have arisen from the questionnaires. They should focus each policy to reflect and address each objective. However, there may be times when the objectives may have to be adjusted slightly for the policy to make sense. In all cases, providing justification and evidence to support each policy is crucial to ensure the success of the plan.

CL reiterated that the NNP will sit alongside the Local Plan forming a more detailed document focusing on Northam, Appledore, Westward Ho! and Orchard Hill. It was also suggested that the NNP should use the already agreed broad issues in the Local Plan and make them specific to each area. For example, heritage buildings or areas of land not currently listed or protected can be earmarked for protection in the NNP, providing justification and evidence is given.

It was also acknowledged that several sites might overlap, for instance, Richmond Dock could appear within the Heritage and Tourism/Business group areas.

The sub-groups then met to discuss their various topics.

In summing up the meeting, the Chair asked all those present to consider any other people who work or have a particular interest in any of the topic areas, that could be invited to input their expertise in the sub-groups.

5. Any Other Business

None

6. Next Meeting

The next Steering Group Meeting will take place on 2 July 2018. The focus of this meeting will be the sub-groups.

The Steering Group are encouraged to explore the supporting documents of the topic areas prior to the next meeting.

The meeting ended at 8.30pm

Future Meeting Dates

13 August 2018

3 September 2018

1 October 2018

5 November 2018

3 December 2018

APPX 1



Evidence Library Documents

- Local Transport Plan Devon and Torbay Strategy 2011-2026
- Northern Devon Economic Strategy 2014-2020
- Strategic Economic Plan 2014-2030- Final Submission
- Nature Map for Devon
- North Devon Council and Torridge District Council Level 1 Strategic Flood Risk Assessment (Part 1- Strategy Document)
- North Devon Council and Torridge District Council Level 1 Strategic Flood Risk Assessment (Part 3- TDC Data)
- Torridge Strategic Flood Risk Assessment- Level 2 (Final Report)
- Critical Drainage Area (CDA)- Torridge District Council- Bideford
- Shoreline Management Plan Review (SMP2) Hartland Point to Anchor Head- Full Report (Draft)
- Joint Landscape Character Assessment for North Devon & Torridge Districts- A2 Area Wide Plan
- An Assessment of the Landscape Sensitivity to Onshore Wind Energy and Field-Scale Photovoltaic Development in Torridge District
- North Devon Coast Area of Outstanding Natural Beauty 2014-19 AONB Management Plan
- North Devon Coast Area of Outstanding Natural Beauty 2014-19 AONB Delivery Plan
- North Devon and Torridge Heritage Assets Assessment
- Register of Locally Important Buildings (TDC)
- Biosphere Reserve Technical Paper
- Biosphere Reserve Key Principles
- North Devon's Biosphere Reserve- Our Strategy for Sustainable development 2008- 2012
- North Devon Biosphere- Strategy for Sustainable Development 2014-2024
- Devon County Council Surface Water Management Plan- Phase 1 Strategic Assessment
- Devon County Council Surface Water Management Plan- Strategic Assessment Appendix A- Bideford
- Advice Note no 3 Principles of Defining and Maintaining the Character of Devon's Undeveloped Coast
- North Devon Biodiversity Action Plan
- North Devon and Exmoor Seascape Character Assessment
- North Devon and Torridge Strategic Housing Land Availability Assessment (SHLAA)- Main Report
- North Devon and Torridge Strategic Housing Land Availability Assessment (SHLAA)- Appendices 1-6
- North Devon and Torridge Strategic Housing Land Availability Assessment (SHLAA)- Appendix 15 (part 3- Parishes N-W)

- North Devon and Torridge Strategic Housing Land Availability Assessment (SHLAA)- Appendix 16 (part 3- Parishes N-W)
- Core Strategy Strategic Site Options Appraisals- Northam
- Core Strategy Evidence- Northam Town Study- Incorporating Appledore, Northam, Orchard Hill and Westward Ho!
- Core Strategy Evidence- Town Studies Feedback Report (Torridge)
- Northam Area Design Statement
- Appledore Area Design Statement
- Westward Ho! Area Design Statement